

**SHRIMATI INDIRA GANDHI
COLLEGE, TIRUCHIRAPPALLI-2.
(NATIONALLY REACCREDITED AT 'A'
LEVEL BY NAAC)**

**ANNUAL QUALITY ASSURANCE
REPORT (2011-12)**

GENERAL PROFILE

1. Kindly provide the details of the institution

| | |
|--|--------------------------------------|
| Name of Institution | SHRIMATI INDIRA GANDHI COLLEGE |
| Year of Establishment of the Institution | 15 October 1984 |
| Address Line 1 | Post Box No. 369 |
| Address Line 2 | Chatram Bus Stand, Tiruchirappalli-2 |
| City/ Town | Tiruchirappalli. |
| State | Tamil Nadu |
| Postal Code | 620 002 |
| Email Address | sigctr@gmail.com |

2. NAAC Accreditation / Reaccreditation Details

| | |
|---|-----------|
| Year of Accreditation / reaccreditation | 2004,2009 |
| Current Grade | A+ |
| CGPA | 3.11 |

3. Institutional Status

Self financing affiliated college for women

4. Contact Person Details

| | |
|-----------------------------|--------------------------------|
| Name of Head of Institution | SHRIMATI INDIRA GANDHI COLLEGE |
| Contact Phone | 0431-2702797,0431-2701453 |
| Email | sigctr@gmail.com |
| Website URL | www.sigc.edu |
| Name of IQAC Co-ordinator | Dr. M. Manimekalai |
| Email | pmmanimekalai07@yahoo.com |

SECTION I

This section is related to institution goals, vision and mission, academic programmes and activities ,strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number ; 0 for nil)

| | |
|-------------------------------------|-----|
| Undergraduate (BA/B.Sc/B.Com etc.) | 18 |
| Post Graduate (Ma/M.Sc./M.Com etc.) | 12 |
| Research Programmes (M.Phil/Ph.D) | 4 |
| Certificate Programmes | 2 |
| Professional Programmes | Nil |

(B.Tech/M.Tech/B.Ed/M.Ed/Medicine/
Pharmacy/Nursing)
/Nursing etc.)

Other value added programmes

4

Any other programmes offered (Specify)

6

6. Details on programme Development (Enter a number ; 0 for nil)

New programmes added during the year

3

New programmes designed

Nil

Programes under revision

5

Interdepartmental collaborative programmes

5

Inter institutional collaborative programmes

10

Number of review committee recommendation implemented
(Total)

Nil

Number of NAAC peer team recommendation implemented

7

Number of UGC/ any other expert committee recommendation
implemented

Nil

Number of review committee recommendation under
implementation

1

Number of NAAC peer team recommendations under
implementation

Nil

Number of UGC/any other expert committee recommendation
under implementation

Nil

7. Faculty Details (Enter a number ; o for nil)

Total faculty strength required as per norms for all
programmes

250

Total faculty on rolls

250

Faculty added during the year

32

Faculty positions vacant

--

Faculty left during the year

30

Total number of visiting faculty

--

Total number of guest faculty

35

8. Qualification of Faculty

PhD and above

13

MPhil

210

Master

22

Any other (specify)

5

14. IQAC Meetings

Number of IQAC meetings held during the year 2011-12

3

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

16. IQAC plans for Development (Enter a number ; 0 for nil)

4

Number of academic programmes proposed

2

Number of value added programmes proposed

8

Number of skill oriented programmes proposed

5

Number of faculty competency and development programmes proposed

5

Number of other staff development programmes proposed

2

Number of student mentoring programmes proposed

7

Number of co-curricular activities proposed

6

Number of inter departmental cooperative schemes proposed

4

Number of community extension programmes proposed

5

Any other programmes proposed (Specify)

0

17. IQAC Plans for development & Implementation (Enter a number ; 0 for nil)

Number of academic programmes implemented

3

Number of value added programmes implemented

4

Number of skill oriented programmes implemented

13

Number of faculty competency development programmes implemented

4

Number of other staff development programmes implemented

2

Number of student mentoring programmes implemented

139

Number of co-curricular activities implemented

6

Number of inter departmental cooperative programs implemented

8

Number of community extension programmes implemented

10

Any other programmes suggested that are implemented (Specify)

13

18. IQAC Seminars and Conferences (Enter a number ; 0 for nil)

Number of seminars/ conferences/workshops organized by IQAC within the institution

Nil

Number of participants from the institution

Nil

Number of participants from outside

Nil

| | |
|---|-----|
| Number of external experts invited | Nil |
| Number of external conferences/seminars/workshops on institutional quality attended | Nil |
| Number of events conducted with IQACs of other institutions as collaborative programmes | Nil |

19. Did IQAC receive any funding from UGC during the year?

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC – (Input 0 – if NA/Nil-) Any other source including internal financial support from the management (Specify amount)

| | |
|--|-----|
| Amount Received from UGC | Nil |
| Amount Received from any other source including the college management | Nil |

21. Any significant contribution made by IQAC on quality enhancement during current year (please provide details in bullet format)

- List of healthy practices to be followed in teaching, learning and evaluation was given due analysis during IQAC meetings and suggestions given for improvement
- A formal way of presenting institution details to enable easy comparative analysis during IQAC meetings was implemented upon suggestion by external experts
- Conduct of IQAC meetings at regular intervals.
- Bridge courses for 1st U.G. & 1st P.G. Students.
- Remedial coaching for slow learners.
- Placement Training Programmes through Career Guidance and Placement Cell.
- Add-on Programmes.
- Social Outreach Programmes through Part 4 activities.
- Faculty Development Programmes.
- Short-Term Summer Courses.
- Increase in the no. of Study Materials for Advanced Learners.
- Increase in the number of Faculty pursuing Ph.D.,
- Increase in the number of Publications
- Increase in the number of study materials

SECTION III

In this section the events, activities, and outputs in the fields of research and academic areas are being surveyed.

22. Academic Programmes

| | |
|---|----------------|
| Number of new academic programmes developed or designed by faculty | Nil |
| Number of faculty members involved in curriculum restructuring /revisions/ syllabus development | 11 |
| Number of programmes in which evaluation process reformation taken up and implemented | Not applicable |
| Number of active teaching days during the current academic year | 220 |
| Average percentage of attendance of students | 90% |
| Percentage of classes engaged by guest faculty and temporary teachers | 3% |
| Number of self financed programmes offered | 48 |
| Number of aided programmes offered | 0 |
| Number of programmes discontinued during the year | -- |

23. Whether any systematic student feedback mechanism is in place?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

| | |
|--|------|
| Percentage of course where student feedback is taken | 100% |
|--|------|

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

| | |
|--|-----|
| Number of major research projects undertaken during the year | Nil |
| Number of minor research projects undertaken during the year | 3 |
| Number of major ongoing projects | Nil |
| Number of minor ongoing projects | Nil |
| Number of major projects completed | Nil |

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| | |
|--|-----|
| Number of minor projects completed | Nil |
| Number of major project proposals submitted for external funding | Nil |
| Number of minor project proposals submitted for external funding | Nil |
| Number of research publications in peer reviewed journals | 80 |
| Number of research publications in international peer reviewed journals | 80 |
| Number of research publications in national peer reviewed journals | Nil |
| Number of research papers accepted for publications in international peer reviewed journals | Nil |
| Number of research papers accepted for publications in national peer reviewed journals | Nil |
| Average if impact factor of publications reported | Nil |
| Number of books published | Nil |
| Number of edited books publications reported | Nil |
| Number of books (single authored)published | Nil |
| Number of books (coauthored) published | Nil |
| Number of conferences attended by faculty | 38 |
| Number of papers presented in international conferences attended | 11 |
| Number of papers presented in national conferences attended | 27 |
| Number of papers presented in conferences | 74 |
| Number of papers presented in international conferences | 28 |
| Number of papers presented in national conferences | 46 |
| Number of conferences organized by the institution | 4 |
| Number of faculty acted as experts resources persons | 6 |
| Number of faculty acted as experts resources persons- international | 1 |
| Number of faculty acted as experts resources persons- national | 5 |
| Number of collaborations with international institutions | 0 |
| Number of collaborations with national institutions | 4 |
| Number of linkages created during the year | 4 |
| Total budget for research for current year as a percentage of total institution budget | -- |
| Amount of external research funding received in the year | Nil |
| Number of patents received in the year | Nil |
| Number of patents applied for in the year | Nil |
| Number of research awards/recognitions received by the faculty and research fellows of the institute in the year | Nil |
| Number of PhDs awarded during the year | 2 |
| Percentage of faculty members invited as external experts / resources persons/ reviewers/referees or any other significant research activities | 3% |

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanism

| | |
|--|------------|
| The total intake of students for various courses(sanctioned) | 3813 |
| Actual enrollment during the year | 2969 |
| Student dropout percentage during the year | 11.28% |
| Success percentage in the final examination across the courses | 97.9% |
| Number of academic distinctions in the final examination and percentage | 496,24.97% |
| Number of student who got admitted to institution of national importance | Not known |
| Number of student admitted to institutions abroad | Nil |
| Number of students qualified in UGC NET/SET | Nil |
| Number of students qualified GATE /CAT/other examination(specify) | Nil |

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of students participated 2235

30. Does student counseling and guidance service exist?

Yes

31. Student participation , if answer to Qn. 29 is Yes

Number of students participated 1963

32. Career Guidance

| | |
|---|-----|
| Number of career guidance programmes organized | 1 |
| Percentage of students participated in career guidance programmes | 20% |

33. Is there provision for campus placement?

Yes

34. If yes to Qn.32

| | |
|---|------|
| Number of student participated in campus selection programmes | 1605 |
| Number of students selected for placement during the year | 120 |

35. Does gender sensitization program exist?

Yes

36. If Answer is Yes to Qn. 34

| | |
|--------------------------------|-----|
| Number of programmes organized | Nil |
|--------------------------------|-----|

37. Student activities

| | |
|---|-----|
| Number of students participated in external cultural events | 25 |
| Number of prizes won by students in external cultural events | 31 |
| Number of students participated in international level sports and games events | 10 |
| Number of students participated in national sports and games events | 6 |
| Number of students participated in state level sports and games events | 38 |
| Number of students participated in university level sports and games events | 12 |
| Number of prizes won by students in international level sports and games events | 10 |
| Number of prizes won by students in national level sports and games events | 2 |
| Number of prizes won by students in state level sports and games events | 1 |
| Number of prizes won by students in university level sports and games events | 1 |
| Number of sports and games events conducted by the institute for the students | 2 |
| Number of cultural events conducted by the institute for the students | 3 |
| Number of students participated in international sports and games events | Nil |

38. Composition of Students

| | |
|--|---------|
| Percentage of Scheduled Caste | 20.83% |
| Percentage of Scheduled Tribe | 0.35% |
| Percentage of other backward communities | 73.60% |
| Percentage of women students | 100% |
| Percentage of physically challenged | 0.0027% |
| Percentage of rural students | 43.43% |
| Percentage of urban students | 56.57% |

| 39. Scholarships and Financial Support | |
|---|------------|
| Number of students availing financial support from the institution | 62 |
| Amount disbursed as financial support from the institution | 1,68,850 |
| Number of student awarded scholarship from the institution | 188 |
| Number of students received notable national/international/achievements/recognition | 42 |
| Amount given as scholarship by the institution | 3,69,000 |
| Amount given as scholarship by various endowments | 1,02,500 |

40. Student initiatives

| | |
|--|----|
| Number of community upliftment programmes initiated by students | 42 |
| Number of literary programmes initiated by the students | 2 |
| Number of social action initiatives based on science/environment initiated by students | 25 |
| Number of student research initiatives | 3 |

SECTION V

This section surveys the governance and innovation related at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall development activities is created?

Yes

42. If the answer for Qn.40 is Yes, is the plan implemented and monitored?

Yes

43. Whether benchmarking is created for institutional quality management efforts?

Yes

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development bullet format

| | |
|--|----------------------|
| No. of Ph.D holders and pursuers | 50% |
| No. of publications in international and national peer reviewed journals | 250 |
| No. of major and minor projects | 5 |
| No. of students pursuing Ph.D per year | 300 |
| No. of research departments | 10 |
| Funds tapped for research | Rs. 10 lakhs |
| No. of students placed through placement cell | 500 |
| No. of campus recruitment initiatives | 10 |
| No. of interdepartmental linkage programmes | 10 |
| No. of prizes won in sports and cultural events | 25 at national level |

45. Is a Management Information System (MIS) in place?

Yes

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

1. Payroll, Income Tax, Accounts administration, etc have been computerized.
2. Particulars of students who apply to various programmes every year are entered into a database using a custom built software. The software also provides features like consolidation of admission particulars programme-wise, datewise, community-wise, and produces required reports.
3. These student records are integrated into another program module that takes care of attendance, internal assessment, and fees payment.
4. Exam reappearance, internal assessment timetable and room allotment cum attendance, external assessment room allotment cum attendance, preparation of consolidated internal mark statement, attendance statement and lack of attendance statement, and result analysis are also computerized.
5. Separate information systems are maintained for storing research details like details of faculty who have completed / pursuing Ph.D, Research publications, M.Phil

Guidance particulars, minor project details and funds provided for research and cash awards given to inculcate research culture

6. Library management software is used for access of library resources, library attendance, and bar-coding books and other resources.

Access to e-resources is enabled through internet access in the library

Application for government scholarships are done on-line through government web portals and distribution of the scholarships are consolidated on computer systems.

47. Existence of learning resources management

| | |
|--|-----|
| e- database in library | Yes |
| ICT and smartclass room | Yes |
| e-learning sources (e-Books, e-Journals) | Yes |
| Production of teaching modules | Yes |
| Interactive learning facilities | Yes |

48. Internal resources mobilization : Kindly provide the amount contributed

| | |
|--------------------------|----------|
| Research | -- |
| Consultancy and training | -- |
| Student contribution | -- |
| Alumni contribution | --- |
| Wellwishers | 1,02,500 |

49. Infrastructural and welfare spending: please specify the amount

| | |
|--|-----------|
| Amount spend for infrastructure developement | 13,28,368 |
| Amount spent for student welfare | 4,72,962 |
| Amount spend for staff welfare | 40,63,997 |

50. Is delegation of authority practiced?

Yes

51. Does grievance redressal cell exist?

| | |
|----------|-----|
| Faculty | Yes |
| Students | Yes |
| Staff | Yes |

52. Grievances received from faculty and resolved(Enter a number ; o for nil)

| | |
|-------------------------------|--------------------------------|
| Number of grievances received | <input type="text" value="0"/> |
| Number of grievances resolved | <input type="text" value="0"/> |

53. Number of grievances received from students and resolved (Enter a number o ; for nil)

| | |
|-------------------------------|---------------------------------|
| Number of grievances received | <input type="text" value="60"/> |
| Number of grievances resolved | <input type="text" value="60"/> |

54. Number of grievances received from other staff members and resolved(Enter a number ; o for nil)

| | |
|-------------------------------|--------------------------------|
| Number of grievances received | <input type="text" value="0"/> |
| Number of grievances resolved | <input type="text" value="0"/> |

55. Has the institution conducted any SWOT analysis during the year

Yes

56. The SWOT analysis was done by internal or by external agency

Internal agency - IQAC

57. Kindly provide three identified strength from the SWOT analysis (in bullet format)

- Better computer culture.
- Development of Research activities.
- More Entrepreneurship & Development skills .
- Inter-Department Linkage.
- Interactive Research with University & Other colleges.

58. Kindly provide three identified weakness from the SWOT analysis (in bullet format)

- Resource Mobilization.
- Expansion of Research Consultation.
- Introduction of more Job oriented courses.
- Improvement of ICT aided teaching.

59. Kindly provide two identified opportunities from the SWOT analysis (in bullet format)

- Organization of more FDPs.
- Better Collaboration with Industries

60. Kindly provide two identified challenges / threats from SWOT analysis (in bullet format)

- Up breast update with Teaching & Research Technology & Development
- Production of good Human Resources.
- Expansion of Infrastructure.
- Inculcate Research Culture & Professional Development.
- Initiate Consulting for fund generation.
- Industry – Institute collaboration..

61. Identified any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Increase in the number of faculty members appointed as chairman/members of Board of studies in the Universities/Other Autonomous colleges.
- Increase in the number of placements.
- Active participation of faculty members in attending National/International seminars, conferences & workshops organized by sister Institutions.
- Increase in the number & variety of activities towards the societal contribution.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- Helps to assess the quality profile of the institution, as compared with the previous years.
- Urges the Institution towards further enhancement of quality in Teaching/Research & Societal contribution.
- Provoke the staff in areas of innovative thinking and planning.