



BHARATHIDASAN UNIVERSITY
TIRUCHIRAPPALLI – 620 024

9/8/19

Dr. G. GOPINATH
REGISTRAR

Phone : 2407071, 2407092
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Ref. No.09353/D2 /2019 Date: 05.08 .2019

To

✓ The Principal
Shrimati Indira Gandhi College
Tiruchirappalli - 620 002.

Sir/Madam,

Sub: Affiliation – Provisional affiliation for **Certificate Course in Functional English** course for the Year **2019-2020** - order issued - reg.

- Ref: 1. Your application dated 29.04.2019
2. Report of the Inspection Commission dated:22.05.2019
3. Vice-Chancellor's order dated 13.06.2019
4. This office letter dated 21.06.2019
5. Your letter dated 09.07.2019

I am, by direction, to inform you that in consideration of the reports of the Inspection commission appointed by the University to your College in connection with your application cited for grant of affiliation in **Certificate Course in Functional English**, it has been decided that provisional affiliation in **Certificate Course in Functional English** with an intake of **60 (Sixty)** students only is granted to your College for the year **2019 - 2020**, subject to the implementation of the recommendations of the Inspection Commission and also subject to the fulfillment of each and every one of the following conditions of affiliation:

SPECIFIC CONDITIONS:

- ஒவ்வொரு வருடமும் புத்தகங்கள் மற்றும் அறைகலன்கள் வாங்க ஆய்வுக்குழு பரிந்துரை செய்துள்ள தொகை ரூ.10,000/-.
- ஆய்வுக்குழு பரிந்துரை செய்துள்ள புத்தகங்கள்:
 - To purchase multiple copies of Functional English Grammer & Communicative Skills

CONDITIONS OF PROVISIONAL AFFILIATION:

01. *Each and every one of the recommendations of the Commission should be implemented (Copy of the Inspection Report is enclosed).*
02. *The College should have permanent buildings and accommodations should be made available for the conduct of the proposed new course.*
03. *The maximum number of students that may be admitted to the course should not exceed the sanctioned strength of 60 (Sixty).*
04. *Excess admission should not be made to any course over and above the sanctioned strength of the respective course.*
05. *Library/Laboratory should be strengthened as suggested by the Inspection Commission.*
06. *All the text books and reference books as prescribed in the syllabus for the above course be obtained and stacked in the library (minimum 5 copies each).*
07. *The staff as recommended by the Commission should be appointed in time, subject to the stipulations of the University.*
08. *Arrangements should be made for the conduct of the University examinations for this course also.*
09. *An agreement should be entered into with the teachers already appointed as per the requirements of the University / Tamil Nadu Private College (Regulations) Act 1976, as applicable.*
10. *The College should not obtain donations from students seeking admission to any course of study in the College*
11. *All the vacant posts should be filled up with qualified persons before the commencement of the ensuing academic year. The post of the Professors / Heads of Departments wherever required for the new course now granted affiliation should also be filled up before the commencement of the course and the approval of qualifications should be obtained from the University.*
12. *The extension of provisional affiliation for the above course should be obtained from the University before admission of students in the course is made for the subsequent academic years.*
13. *The minimum teaching hours for evening section classes for each Semester is to be fixed as 450 hours or 25 hours per week; this can be reached by having a minimum of 3 hours per day in between 2.00 p.m. and 9.00 p.m. on all the five days in a week and full-day classes on Saturdays and Sundays wherever necessary.*

14. *The workload of teachers includes teaching, paper setting, conduct of examination, evaluation etc. The Universities should have control over the colleges and get evaluation work from the teaching faculty, which is a part of their job description.*
15. *Proper lighting arrangements for class rooms, library and bathrooms shall be made.*
16. *The work of the Day College staff whose services are being utilised for the evening section classes on a part-time basis should be arranged in such a way that they are not requested to remain in the College for more than six hours a day and are assigned work in two consecutive sessions. The total number of hours assigned to take teachers should be within the maximum limits per week as stipulated by the Commissioner of Collegiate Education, Chennai.*
17. *The College shall collect from the students and remit to the University in time registration fee, matriculation fee, recognition fee, fee for infra-structural facilities, sports fee, cultural fee, examination fee, fee for condonation of attendance and any other fees as any other fees as may be prescribed by the University from time to time.*
18. *In the case of any management's of a College (i) not fulfilling any or all the conditions prescribed for affiliation, recognition or approval or (ii) not complying with any or all the rules of the University or (iii) not implementing any decision of the Syndicate, it shall be competent for the Syndicate -*
 - *to suspend the provisional affiliation, recognition or approval granted to the College in any course or courses of studies;*
 - *to reduce the sanctioned strength of any course or courses of studies;*
 - *to decline to entertain any new application for additional affiliation or approval or recognition or application for increase in strength in courses of studies conducted in the College;*
 - *to withdraw the permanent affiliation or approval or recognition granted to the College in any or all the courses of studies in which instruction is offered in the College.*
 - *to decline to forward to the U.G.C. any application made by the management for sanction of any grant.*
19. *A Review Committee (preferably with the same member) shall be sent by the University in between **November 2019 and January 2020** (i) to review the fulfillment of the above conditions prescribed by Commission while recommending provisional affiliation for the above Course for the year **2019-2020** and (ii) to recommend for extension of provisional affiliation for the above course for the year **2020-2021**.*
20. *The University shall suspend affiliation to any of the courses for which the affiliation conditions have not been fulfilled and that no further affiliation shall be granted in future.*

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21. Such other conditions as may be prescribed by the University from time to time should also be complied with by the College.

The University reserves the right to send a Review Committee to verify the fulfillment of any or all conditions as stipulated by the University in this provisional affiliation orders.

In communicating the above, I am to request you to **kindly forward to this office within a week an undertaking** to the effect (a) that the Management of the College will implement each and every one of the recommendations of the Inspection Commission and fulfill all the conditions of affiliation enumerated above and (b) that the Management of the College will not collect capitation fee in any form from the students seeking admission in the College (as required in the Clause (V) of the Chapter XIV of Bharathidasan University Statutes).

The receipt of this communication may kindly be acknowledged by return of post.



Yours faithfully,

H. Govan
REGISTRAR 9/5

Encl.: Copy of the report of the Inspection Commission

Copy to:

1. The Controller of Examinations, Bharathidasan University,
Tiruchirappalli – 620 024.
2. The Director, Council for College and Curriculum Development,
Bharathidasan University, Tiruchirappalli – 620 024.