

BIODATA

NAME & QUALIFICATION: K. JAYALAKSHMI., M.Sc., M.Phil., MA.,

DESIGNATION: ASSISTANT PROFESSOR

DEPARTMENT NAME: HOSPITAL ADMINISTRATION

Email id: jayakavin711@gmail.com **Official id:** k.jayalakshmi@sigc.edu



Specialization if any : HUMAN RESOURCE MANAGEMENT

PROFESSIONAL MEMBERSHIP: Member Board of studies and Revised Syllabus at Bharathidasan University from July 2015 to 2018, 2021 to till date

- Syllabus Revised in UG & PG Hospital Administration at Bharathidasan University on 28.02.2023
- Syllabus Revised in MBA Hospital Management at Bharathidasan University on 23.06.2023
- Acted as Subject Expert for Commission New Course Started in Swamy Vivekananda College Arts and Science, Vallum, Tanjore on 06/06/2023.
- Acted as Subject Expert for Commission New Course Started in Saratha College Arts and Science, Vallum, Tanjore on 08 .07.2023
- Acted as Resource Person on Role of Hospital Administration at Annai Women's College on 25/04/2022

Total Teaching Experience :17

No. of research articles published in UGC CARE / SCOPUS / WEB of SCIENCE indexed journals:02

LIST OF ARTICLES PUBLISHED IN JOURNALS IN CHRONOLOGICAL ORDER :

- A study on impact of digital customer satisfaction and trust on May 2020– Alochana Chakra Journal bearing ISSN: 2231-3990 Number.
- A Study on Employee Engagement with Reference to GVN HOSPITAL, TRICHY. Alochana Chakra Journal bearing ISSN: 2231-3990 Number

BOOK PUBLICATION

- Published a book titled Administration of Hospital Staff and Medical Records Management with ISBN:978-93-93253-57-6 under Ryan Publishers on 02/06/2022
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**PARTICIPATION IN WORKSHOP / CONFERENCES / SEMINARS / FDPs IN
CHRONOLOGICAL ORDER: (ITEMWISE) –Please specify date, venue, organizer and topic**

- Participated in National Seminar on “Managerial Skill Development “organized by the American college, Madurai and IOT Academy on 12.07.2023
- Participated in National Workshop on Total Quality Management and Opportunities in Hospital Administration at Annai Women’s College on 24/02/2023
- Participated in One Day State level Seminar on Applications of Cryptography at Meera College of Arts and Science for Women on 23.02.2023
- One day international workshop on “ Bio- Chemical Techniques” on 02.01.17 at Shrimati Indira Gandhi College, Trichy
- Participated in National Seminar on “FDI in Retailing at Shrimati Indira Gandhi College, Trichy on 27.02.2017
- Participated in International Seminar on “Employee Empowerment” at Shrimati Indira Gandhi College, Trichy on 28.02.2020
- Presented and Participated in National Conference on Medical Records Management at Annai Women’s College of Arts & Science on 17.02.2020
- International workshop on Innovative Research Publication in Finance at Shrimati Indira Gandhi College on 05.07.2019
- Participated in National Seminar on “FDI in Retailing” on 27.02.2017 at Shrimati Indira Gandhi College, Trichy
- Participated in International Seminar on “Emerging Trends of HRM in Globalized Era” on February 2020 at Shrimati Indira Gandhi College, Trichy

LIST OF E-CERTIFICATES

E Quiz

- ❖ April 2020 - Covid-19 E-Quiz - Vinayaka Mission Research Foundation.
- ❖ May-2020 National level quiz on Marketing Management Dept. of commerce, Holy Cross college(Autonomous) Nagercoil-04
- ❖ May-2020 E-quiz on “Economics for competitive exams” Dept. of Economics, Govt, arts college for men-nandanam-Chennai-35

- ❖ May-2020 National level quiz on co-operative-2020 National co-operative union of India (NCUI),New Delhi-16 & dept. of co-operative mgt, Rajiv Gandhi arts & science college-Puducherry-07
- ❖ May-2020-Online quiz on brain pop Dept. of computer science, Sri Meenakshi Vidiyal, arts & Science College, Valanadu Kaikatti-Trichy(Dt)
- ❖ May – 2020 National level online quiz on commerce Sri Parasakthi College for Women-Courtallam
- ❖ May - 2020 National level e-quiz on youth red-cross Guru Nanak college(Autonomous) Velachery-chennai
- ❖ May 2020 E-quiz on general economics ADM college for women-Nagapattinam
- ❖ June 2020 National Level E-Quiz on 2020 Rajiv Gandhi Arts and Science College, Ablishhegapakkam-Post, Puducherry
- ❖ June 2020 Fundamentals of accounting Sri Krishna Adithya College of Art and Science. Koraipudur,Coimbutore-42
- ❖ June 2020 E-quiz on Indian economy Research dept.pf economics, Sree Serugan Annamalai College-Devakottai-03
- ❖ June 2020- E-Quiz on Awareness of Health and safety measures Seethalakshmi Ramaswami College, Trichy

WEBINAR

- ❖ May 2020 - A Two Day Online Course on The Essence of Research Methodology - Jamal Mohamed College Trichy
- ❖ June 2020-Nutrition and Health Queens college of arts and science for Women, Pudukottai

FDP

- ❖ One Week Online Faculty Development Program on “NAAC Revised Accreditation Framework” at IOT Academy from 17.10.2023 to 25.10.2023
- ❖ One Week Online Faculty Enrichment Program on “Aligning with the new educational Era” at Primax Foundation,Bangaluru from 21.02.2022 to 26.02.2022
- ❖ Faculty Development Programme on Mobility in the Noble Profession at Shrimati Indira Gandhi College Trichy on 23.11.2020

- ❖ One Week Online Faculty Enrichment Program on “Aligning with the new educational Era” at Primax Foundation, Bangaluru from 21.02.2022 to 26.02.2022
 - ❖ Two Day National Online Course On The Essence Of Research Methodology on 16.05.2020 & 17.05.2020 for Jamal Mohamed College Trichy .
 - ❖ 01.06.2020 Online course completed introduction to public relation marketing Sri Krishna adithya college of art and science. Koraipudur, Coimbutore-42
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