

List of IQAC meetings conducted during 2017-18

<i>Date</i>	<i>Detail of activity</i>
15.6.2017	<ul style="list-style-type: none"> • Finalization of Workload and Timetable • Finalization of proposed plan of activities • Academic Calendar
27.7.2017	<ul style="list-style-type: none"> • Updation of website • Discussion of Plan of Activities • Payment of fees online • Classes for Add-on Courses • Admission review • Preparation of SIGARIA, Compendium and AQAR2016-2017.
21.8.2017	<ul style="list-style-type: none"> • M.B.A Admission review • Proposals to funding agencies • Analysis of rank and results • Preparation of Study Materials for this year • Consolidation of research publications.
18.9.2017	<ul style="list-style-type: none"> • Revised NAAC Guidelines and process – An overview.
16.10.2017	<ul style="list-style-type: none"> • Discussion and Scrutiny of Data to be submitted to NAAC – Criterion-wise
20.10.2017	<ul style="list-style-type: none"> • Revision of data requirements criterion – wise for NAAC SSR and QIF to be submitted online.
3.11.2017	<ul style="list-style-type: none"> • Updation of website – faculty details. • Submission of Question Bank of UE Question Paper • Submission of WDAR and Perusal • Check staff and student achievements • Feedback from Alumni and Parents.
4.11.2017	<ul style="list-style-type: none"> • Submission of Photos of illustrious Alumni by 8.11.2017 • Submission of Instructional material, study material for slow learners – last date 10.11.2017. • Verification of Alumni database • Program outcome, Programme Specific outcome and Course outcome to be set and verified. • Plan for innovative and ICT based teaching /learning.

7.11.2017	<ul style="list-style-type: none"> • Placement Initiatives • MOU for placement • Training and Coaching for placement • Career Counseling • Data to be submitted to NAAC regarding placement.
8.11.2017	<ul style="list-style-type: none"> • Spoken Sanskrit Courses for students • Spoken Hindi Courses for students • Preparation of study materials for slow learners • Organizing contests for students • Motivating students to participate in competitions held outside.
13.1.2017	<ul style="list-style-type: none"> • Data on research publications and research projects to be submitted for NIRF to be submitted • Data on research activities to be submitted for NAAC purposes. • Details about books Published / Chapters edited in books and Conference Proceedings
8.12.2017	<ul style="list-style-type: none"> • Review on Submission of Work Done Assessment Register • Plan for Online Certification of students • Plans to conduct Short term courses • Review of Study Material and Question Bank • Review of MOU - Activity – new ones • Workload review • Analysis of Grievance Redressal Letters • Review of Remedial Coaching for Slow learners and students with arrears • Publication of articles - submission.
10.1.2018	<ul style="list-style-type: none"> • Results of Internal audit • Formation of Training and Coaching Cell • Website Updation • AICTE data submission • Diary of Events updation • Plan of Activities for even semester • Result Analysis for November 2017 exam • Preparation of Application for Autonomy • Progressive Closure of M.C.A • NAAC IIQA Preparation • Mandatory Disclosure for 2017-2018 • Institute Industry Interaction • Payment of Fees Online for even semester.
14.2.2018	<ul style="list-style-type: none"> • AICTE – EOA for M.B.A • BSNL – LL upgradation + MOU renewal • Cash awards details submission to management

	<ul style="list-style-type: none"> • Plan of Activities – review • Coaching Cell – arrangements review • TIDITTSIA – MOU • Website updation
28.3.2018	<ul style="list-style-type: none"> • Analysis of Fees payment online • Application for university exams • Student performance in midsemester exam • Feedback analysis from students on teachers • M.C.A Lateral entry results • F.T & C.D – MOU – C – Cube Technologies • Data submission for NAAC IIQA • Discussion on Autonomy.
5.4.2018	<ul style="list-style-type: none"> • End-of-Semester activities • Diary of Events submission • Alumni and student / Parent feedback • Preparations for next semester • Cash award given • Website updation.
5.4.2018	<ul style="list-style-type: none"> • Permanent Affiliation of programmes • Admission duty • Exam supervision duty • Workload and Timetable for next semester • Publication details for current year • NAAC Criterionwise data consolidation