

IQAC MINUTES OF MEETING
2018-2019

SHRIMATI INDIRA GANDHI COLLEGE, TRICHY-2.

**(A Unit of National College Council)
Internal Quality Assurance Cell**

AGENDA : Formation of IQAC for the year 2018-19

MINUTES of the meeting held on 15.06.2018

The IQAC for this year was formed as per the regulations of NAAC with the following members:

Chairperson :

Dr.S.Vidhyalakshmi, Principal

Members from Management:

Shri. S.Kunjithapatham, Secretary

Shri. R.Rajagopalan, Council member

Other Members:

Dr.M.Remma, Vice Principal

Ms. V.Uma, Administrative Officer

Ms.R.V.Jaishri, Librarian

Dr. T.R.Usharani, Head, Dept. of Mathematics

Dr. G.Kalaichelvi, Head, Dept. of Business Administration

Dr. M. Manimekalai, Head, Dept. of Computer Science, IT & Applications

Dr. A. Hemalatha, Head, Dept. of Commerce

Dr. J. Francis Mary, Head, Dept. of Management studies

Dr. S. Santhakumari, Head, Dept. of Physics

Dr. P. Anitha, Head, Dept. of Biochemistry

Dr. N. Sherrin Sophia, Head, Dept. of Social Work

Dr. K. Sujatha, Head, Dept. of Bank Management

Dr. K. Anandhi, Head, Dept. of Microbiology

Ms. P. Andal, Head, Dept. of Fashion Technology

Ms. T. Vasuki, Head, Dept. of Hospital Administration

Dr. P. Lakshmiprabha, Head, Dept. of Chemistry

Ms. R. Nithya, Physical Director

Ms. T. Malathi, Placement Officer

Ms. N. Vijayalakshmi, Member Coordinator

Members from Local Society:

Kalaimamani Smt. Revathy Muthusamy

Dr. K.S. Seetharaman, Retd. Professor in Commerce, National College

Prof. G. Balakrishnan, Retd. Vice-Principal, St. Joseph's College

Shri. V. Ganapathy, Retd. Reporter, The Hindu

Student Representatives:

Ms. S. Vigneshwari, II M.A. Tamil

Ms. A. Hemalatha, II M.Sc Computer Science

Ms. L. Sasi, II M.Com

Ms. A. Prathiba, II M.Sc Mathematics

Ms. K. Swarnaa, II M.B.A

Alumni:

Ms. R. Karthiga, M.Sc Microbiology

Ms. N. Abirami, M.Sc Biochemistry



Signature of the Chairperson

SHRIMATI INDIRA GANDHI COLLEGE, TRICHY-2.
(A Unit of National College Council)
Internal Quality Assurance Cell

AGENDA :

- Admissions for 2018-2019
- Plan of activities for current year
- Result analysis for April 2018
- Report of research activities
- Evaluation of performance for last year

Minutes of the meeting held on 1st August 2018

1. **Topic I :** Admissions for 2018-19 for various programmes were discussed. It was found that 68% of the seats were filled. 3 from I UG/PG are studying from other states and countries. 4 students from I year UG/PG and 21 students across all years are from differently abled category. We are offering 17 programmes at UG level, 11 at P.G level, 3 Diploma, 3 P.G.Diploma and 2 Certificate programmes, 7 M.Phil programmes, 6 Ph.D programmes in all.

Major	UG			PG		
	Sanctioned Strength	No. of applications received	No. of Students Admitted	Sanctioned Strength	No. of applications received	No. of Students Admitted
Bank Management	60	88	54			
Biochemistry	36	55	36	40	22	22
Business Administration	80	76	46			
Chemistry	80	86	45			
Commerce	300	427	278	70	86	57
Commerce with Comp. Applications	60	86	61			

Computer Applications	190	127	83			
Computer Science	190	161	96	100	69	69
Economics	60	42	29			
English	180	190	132			
Fashion technology and costume designing	60	101	62			
Hospital Administration				40	32	32
Information technology	110	23	19	40	40	40
Mathematics	200	283	129	75	89	75
Management Studies				60	46	45
Microbiology	90	98	62	60	49	20
Physics	136	180	79	40	39	39
Social Work				40	30	30
Tamil	60	67	46	40	11	11

	Total No. of Sanctioned Seats	Students Admitted	OC	BC	MBC/DNC	SC	ST
Total UG	1892	1249	43	713	356	131	5
Total PG	605	440	17	242	129	52	-
M.Phil	206	124	12	71	19	22	-
Total PG Diploma	120	60	3	25	18	5	-

Total diploma	180	120	5	69	44	11	-
Total Certificate	120	60	3	63	42	9	-
Grand Total	3123	2110	83	1183	609	230	5

Resolution I : It was resolved to improve admissions during the next year. Demand for Programmes like M.B.A and M.Sc Computer Science, M.Sc I.T have to be improved. Demand for U.G courses change arbitrarily every year. However new strategies to improve admissions have to be formed. New add on programmes to be started can be envisaged.

Topic II : Result Analysis for the past year was analyzed. Overall results are very good. We achieve 98% and above in PG, and 93% on an average in UG. Except for three programmes overall pass % is good in UG. We have achieved 91 ranks for this year out of which 13 are within the first 5 ranks. The results are commendable.

Programme Wise Details of Ranks & Overall Pass % for batches ending 2018					
	Title of the Programme	Total No. of Students		Over all Pass %	No. of Ranks obtained
		Appeared	Passed		
U.G	Bank Management	55	55	100	11
	Biochemistry	46	42	91	4
	Business Administration	39	38	97	4
	Chemistry	72	70	97	5
	Commerce	229	220	96	1
	Commerce with Comp. Applications	50	41	82	2
	Computer Applications	126	121	96	-
	Computer Science	125	123	98	2
	Economics	19	19	100	5
	English	153	125	82	2

	Fashion technology and costume designing	49	46	94	6
	Information technology	26	24	92	2
	Mathematics	185	183	99	1
	Microbiology	56	52	93	4
	Physics	104	96	92	2
	Tamil	16	14	88	2
PG	Biochemistry	18	18	100	3
	Commerce	68	68	100	1
	Computer Applications	23	23	100	5
	Computer Science	52	52	100	-
	Hospital Administration	36	36	100	3
	Information technology	25	25	100	4
	Management Studies	51	50	98	3
	Mathematics	80	76	95	-
	Microbiology	31	31	100	7
	Physics	42	38	90	4
	Social Work	32	32	100	10
	Tamil	14	14	100	-

Topic III: Research activities in the institution were discussed.

DETAILS OF CANDIDATES WHO HAVE COMPLETED Ph.D FROM OUR COLLEGE

Guide Name : Dr.M.Manimekalai

Department Name : PG & Research Department Computer Science

S.No	Name of the Candidate	Topic of Research	Date of Viva-Voce
1	Mr.K.Sudhakar, Research Scholar, Department of Computer Science, Shrimati Indira Gandhi College.	Predictive Data Mining On Medical Databases	20.04.2018

Guide Name : Dr.M.A.Gopalan
Department Name : PG & Research Department of Mathematics

S.No	Name of the Candidate	Topic of Research	Date of Viva-Voce
1	Ms.N.Thiruniraiselvi, Research Scholar, Department of Mathematics, Shrimati Indira Gandhi College.	A Study on Higher Degree Diophantine Equations And Characterization of Numbers Patterns	4.12.2017

Faculty who have got M.Phil guideship in 2018-2019:

1. Dr.A.Angelin Prema, Dept of Microbiology
2. Dr.N. Hemalatha, Dept of Social Work

Faculty who have got Ph.D guideship in 2018-2019:

1. Dr.K. Menaka, Dept of Computer Science

Faculty who completed Ph.D between Aug 17 and Aug 2018:

Dr.S.Bhuvanewari (MB)	Oct-17	Dr.S.Santhakumari	Mar-18
Dr.A.Kavitha (Maths)	Oct-17	Dr.S.Sujatha	Jun-18
Dr.G.Srinaganya	Nov-17	Dr.N.Sherrin Sophia	Jul-18
Dr.N.Hemalatha	Nov-17	Dr.J.Shanthi	Aug-18
Dr.A.Angelin Prema	Dec-17	Dr.B.Padmapriya	Aug-18

List of students who have registered themselves for Ph.D during 2017-18:

Name of the PhD scholar	Name of the Department	Name of the guide/s	Year of registration of the scholar
Ms.S.AarthyThangam (FullTime)	Mathematics	Dr.S.Vidhyalakshmi	2018

Totally there are 11 students pursuing Ph.D.

Details on research publications for the year 2017-18

114 articles were published in high impact peer reviewed refereed journals at National and International Levels. Out of these 30 were indexed in UGC Approved or Scopus lists. 1 book was published. 56 articles were published in conference proceedings.

Details on Impact factor of publications:

Range: 0.521-8.074 Averages: 3.949 h-indexes: - Nos. in SCOPUS: - 30

Total amount towards M. Phil guidance recommended for cash awards from the management (2017-2018)	Rs.1,78,500
Funds sanctioned by the management for guiding Ph.D candidates (2017)	Rs. 6,000
Total amount towards publication of articles in national & international journals recommended for cash awards from the management (2017-2018)	Rs. 91,000

The next volume of **SIGARIA** for the year **2018** was released. The **COMPENDIUM OF RESEARCH ARTICLES 2018** published by all faculty members of various departments for the year 2017-2018 was also published.(offline & online). AQAR for the current year is being completed and submission will be made in due course.

Resolution: More research articles should be published in UGC approved journals. All staff members should be motivated to carry out research and publish their research results. Similarly the number of papers presented in Conferences should be improved. Staff should publish books or chapters in books.

Topic III: Performance Appraisal for 2017-18 was done.

A consolidation of the activities, awards and laurels secured by each department represented by its staff members and students was prepared and presented by the IQAC Co-ordinator. Based on specific parameters, the total score obtained by each department for the previous academic year was computed and the **BEST DEPARTMENT AWARD FOR SCIENCE DEPARTMENTS**

was conferred on **THE DEPARTMENT OF COMPUTER SCIENCE, IT & APPLICATIONS AND COMPUTER APPLICATIONS.**

Similarly, the **BEST DEPARTMENT AWARD FOR ARTS AND COMMERCE** was conferred on the **DEPARTMENT OF ENGLISH**

Smt.Revathy Muthusamy congratulated the winners and all the other members cheered up, and joined her.

Topic IV: Plan of activities for this year was discussed.

1. A Certificate Programme in Functional English will be started.
2. Improve the number of staff with Ph.D / NET /SLET / Ph.D Guidance
3. Get permanent affiliation for some more courses as a step towards autonomy
4. Improve the number of smart classes.
5. More efforts towards ICT based teaching and learning
6. Industry relationships to be strengthened.
7. A multipurpose lab is proposed to be set up for research and ICT based learning.
8. Soft skills to be improved among teachers and students.
9. Alumni interaction programmes to be conducted by all departments.
10. Green initiatives to be strengthened.



Signature of the Chairperson

SHRIMATI INDIRA GANDHI COLLEGE, TRICHY-2.
(A Unit of National College Council)
Internal Quality Assurance Cell

AGENDA :

- Student feedback about staff
- Placement activities
- Proposals for funds
- Submission of AQAR for 2016-2017
- Any other topic fit for discussion

Minutes of the meeting held on 15th December 2018

Topic I: An analysis of student's feedback about performance of faculty in teaching, learning and assessment in the class, was presented by the IQAC Coordinator Ms.N.Vijayalakshmi. A report on the consolidated feedback of all the staff members, department wise, and course wise was submitted to the academic staff committee and the management for further action.

Odd semester 2018-19					
Performance analysis of Classroom teaching based on students' feedback on teachers.					
Parameters of teaching	Not satisfied	Just satisfied	Well appreciated	Excellent	Total no. of feedback entries
Coverage of Syllabus	802	2868	3239	4156	11065
Teaching methodology	1024	2714	3097	4230	11065
Relationship with Students	1284	2773	2882	4126	11065
Sufficient Study Material Provided	1049	3167	3034	3815	11065
Assessment	1569	3368	2932	3196	11065
Extra Inputs	1569	3368	2932	3196	11065

Then, Ms.N.Vijayalakshmi also presented a feedback by students on other aspects of the college like lab facilities, library services, fine arts, club activities, extra-curricular activities and sports. It was found that students were more interested in education tours and industrial visits. They wanted to participate in extra-curricular

activities and fine-arts even more. Otherwise all other factors were found to be satisfactory.

Industrial visits help students to have entertainment and a change in environment, but at the same time, they will have first hand learning experience, social interaction, team spirit and will appreciate what they learn better.

Fine-arts and sports help them to gain a healthy life, free from stress. They help in improving concentration, and desire to learn after a change in activity and mood. So students should be given ample opportunities for activities outside the class room.

Resolution: It was resolved to arrange for educational tours, industrial and field visits for all students. More activities to engage students shall be conducted.

Topic II: The placement coordinator, Ms.T.Malathi then presented the placement report for 2018-19 and the proposed placement drives to be convened this year. She requested all staff members to support the placement cell by motivating the students to participate in the training sessions and placement drives.

S.No	Date	Programme Details	No. of Participants
1	27.08.2018	Career Opportunities	200
2	28.08.2018	Aptitude problem solving skills	200
3	29.08.2018	Resume Preparation & Group Discussion	200
4	30.08.2018	Data Interpretation & ICT	200
5	31.08.2018	Problems on Compound Interest and simple interest	198
6	03.09.2018	Analytical Reasoning	198
7	04.09.2018	Importance of LSRW Skills	198

She also said that several training programmes and placement drives have been arranged to be conducted during January, February and March. However students must be motivated repeatedly to prepare themselves to succeed in getting

placement. Teachers should constantly inspire them and guide them to equip themselves .

Topic III: Mrs. N. Vijayalakshmi notified the submission of the AQAR for the year 2017-2018 to NAAC. She also thanked the members for providing details to prepare the report.

Resolution: Areas like alumni-support, placement, research proposals & funds tapped should be improved.

Topic IV : Dr. K. Ananthi, Member, Project Proposals committee presented the list of project proposals submitted to TNSCST this year.

Name of the Students	Topic	Guide Name
M.Kowsalya	Antibacterial of Neem Charcoal Particles applied on Cotton factories	Ms.G.Subhashini
Parayan Deepika Thiruppath	Degradation of hydrocarbon by Synthesizing biosurfactant in the presence of crude oil as carbon source	Ms.K.Chitradevi
M.Nivetha	Antibacterial Activity of various Extracts of Abutilon indicum(L) Sweets Leaves	Dr.S.Vijayalakshmi
R.Dhanupriya	Characterization of Potassium Solubilizing bacteria from tobacco rhizospheric soil and their effect tobacco plant	Dr.S.Bhuvanewari
C.Gayathri	Ambulance Vehicle as source of multi Drug Resistant pathogens	Dr.S.Vijayalakshmi
P.Praganya	Biodegradation of plastic by Endophytic bacteria isolated from Hibiscus rosasinensis Leaves	Dr.S.Bhuvanewari
R.Karthika	Isolation of Secondary metabolites from marine bacterial organism and screening of bio active compounds against urinary tract pathogens	Ms.G.Subhashini

Even though proposals for tapping funds from funding agencies were submitted every year, we are yet to receive any funds. So more effort should be put in this direction.



Signature of the Chairperson

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Internal Quality Assurance Cell

AGENDA :

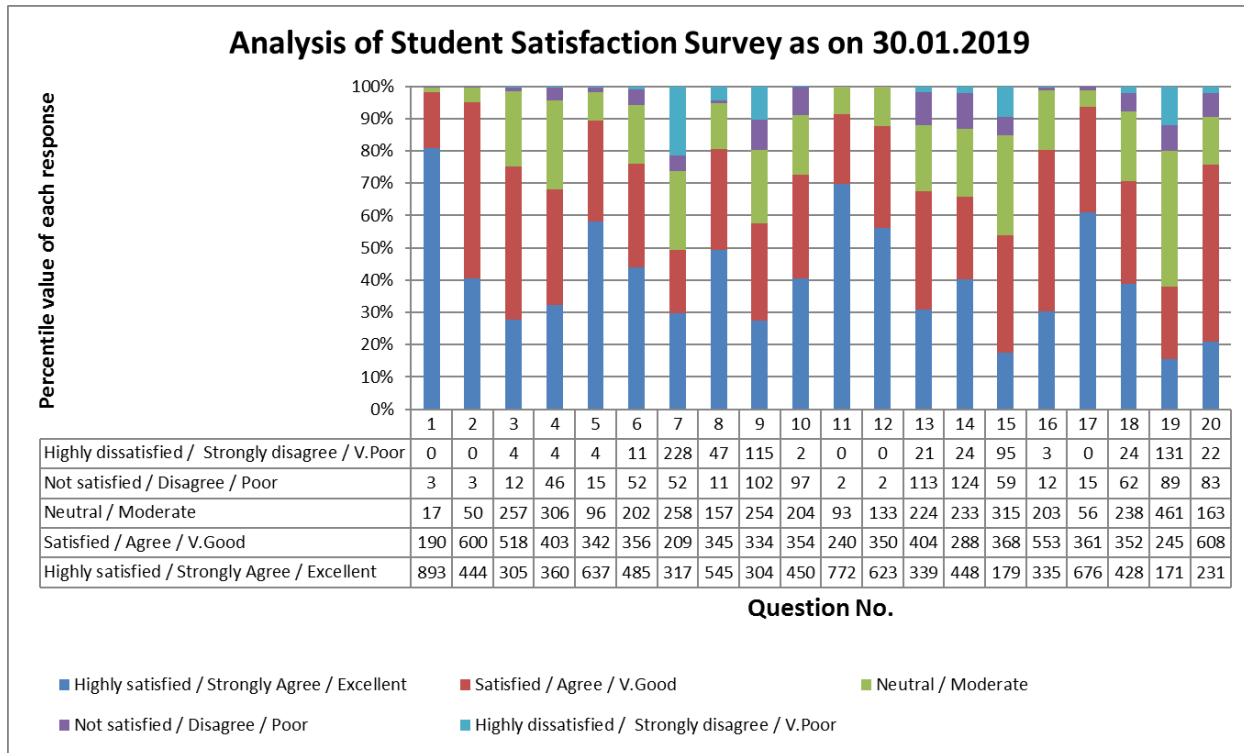
- Alumni Interaction
- Feedback on Curriculum and teaching
- Awareness on P.O, C.O and SSS
- Mentoring and Tutoring activities
- Action taken on activities planned
- Placement & Training activities
- IQAC performance

Minutes of the meeting held on 16th April 2019

Topic I: Alumni interaction was strengthened through various activities conducted throughout the year under the guidance of the IQAC. Annual Alumni meet was conducted on 29.09.2018 and awards were presented. A Chennai chapter of the Alumnae Association was launched on 01.12.2018. It was attended by around 80 alumni of the college belonging to various batches from the inception of the college. Each department of the college invited alumni students who are well placed in reputed institutions to address the present students regarding Entrepreneurship, Career placements and current trends in their respective domains. Alumni also contributed financially to the development of the college. An endowment scholarship fund was instituted in the name of Alumni of the college for an amount of Rs.1,00,000/-. Two overhead LCD projectors were also donated to the college.

Topic II: Feedback on curriculum quality was obtained from the Alumni during the Alumni meets conducted during the course of the year by the IQAC. This was analyzed and reported to members of Boards of studies of the University from our college. Some feedback was also received from academic peers and employers to improve the curriculum. These were communicated to the Chairperson of the Board.

Feedback on teaching was obtained from the students during the even semester.



Topic III: Students were given awareness about Programme Outcomes and Course Outcomes during classes. The achievements of P.Os and C.Os were also measured by the respective class tutors and graphs for the same were submitted to the IQAC. Special meetings were conducted with staff regarding the Student Satisfaction Survey conducted by NAAC. The questions were also circulated among all staff members, so that they can focus on these parameters. A sample feedback based on the SSS was also collected among students and the results were found to be satisfactory for most parameters. For those parameters that were not upto the mark, staff members were given instructions and guidance to improve the same.

Topic IV: Besides assigning tutors to take care of the academic performance of the students of a class, special mentors were assigned to each faculty member. Special days and time was fixed for mentoring activities to provide personal support to each student to overcome their shortcomings, obsessions and myths to improve their academic, and general performance and well being. Reports of the mentors were asked to be submitted to the Heads of Departments for further monitoring and action.

Topic V Action Taken on Plan of activities:

S.No	Plan of Action	Achievements / Outcomes
1	Introduction of new diploma / certificate courses	Applied for introduction of "Certificate Programme in Functional English"
2	Conduct of more number of value added courses for students	9 courses were conducted besides the curriculum and 35 courses were conducted as a part of the curriculum
3	Increase the number of internships availed by students	Besides Fashion Technology, Hospital Administration, M.B.A, M.S.W students, students of chemistry were also sent for internship. More number of students of Biochemistry, Microbiology and Chemistry attended DMLT course. 44 students of Computer Science also attended internship at BSNL.
4	Feedback to be obtained based on Student Satisfaction Survey and action taken	Feedback on the lines of Student Satisfaction Survey provided by NAAC was collected from students for one semester. The outcome was analysed and weaker areas were strengthened by taking appropriate action.
5	Improve the demand for certain programmes	More canvassing, publicity and awareness programmes were conducted to improve demand for Programmes like B.Sc / M.Sc Computer Science / Information Technology, B.C.A, B.A Economics, M.Sc Biochemistry, and M.A Tamil. However only marginal increase has been witnessed
6	Increase the number of staff with NET / SET / Ph.D qualifications	<ul style="list-style-type: none"> • Training programmes have been conducted for UGC NET Paper I for the staff members. • Staff members have been constantly motivated and stressed to clear NET / SET. 6 members have cleared this year. • 7 members completed Ph.D. Some others have submitted their thesis and waiting for Viva. 6 new teachers with Ph.D / NET qualifications have been appointed.
7	Use of ICT for teaching and learning to be improved.	<ol style="list-style-type: none"> 1. Great stress has been laid on the use of ICT for teaching and learning. 2. All staff members prepare PPT presentations to take class. They have also uploaded atleast 1 presentation to the college website. 3. Video lectures are also captured and distributed among students to supplement for missed lectures.

S.No	Plan of Action	Achievements / Outcomes
7	Use of ICT for teaching and learning to be improved.	<p>4. Other study materials, question banks are also uploaded on the website for the sake of students.</p> <p>5. 2 staff members have taken classes using Edmodo and distributed study materials, assignments and evaluated the results of tests using the LMS.</p> <p>6. Downloaded videos, computer programs, software interfaces, websites, presentations and other material from the net are used to give illustrative examples in the class.</p> <p>7. Video conferencing is used for special lectures from subject experts from other institutions and industries.</p>
8	Mentoring is practised.	<p>The tutor ward system is very strong in the college. Class tutors take utmost care to support and understand each of the students in their class. They have a personal rapport with the students and sometimes even their parents. Besides the mentoring system has also been advocated and practised in the college. The mentors take care of their mentees by regular interaction with them and go through their academic and other profiles to provide them with psycho social support to keep them active.</p>
9	Improvement of ICT Infrastructure	<p>Steps have been taken to increase the bandwidth from 34 Mbps to 50 Mbps. Already 1 seminar hall, 2 auditoriums, 4 computer labs and 2 classrooms have projectors, computers with internet connection for taking classes. Now 5 more classrooms and one more lab are provided with these facilities. Wheel chair, Ramp and Camera and Reading software for the visually impaired are provided for the differently abled.</p>
10	Industry-Institute Innovative practices to be initiated	<ol style="list-style-type: none"> 1. Students of Fashion technology prepared a portfolio of saree designs that could be used to weave silk sarees or to be printed on synthetic sarees. 2. A 4 day training was given to these students in Adobe Photoshop by an expert from the handloom industry to create computer based designs that could be used to design or prepare job cards used for weaving handloom / silk sarees. 3. The book of designs was handed over to the Kancheepuram Cooperative Silk Weavers Association to be used for saree production.

S.No	Plan of Action	Achievements / Outcomes
10	Industry-Institute Innovative practices to be initiated	<ol style="list-style-type: none"> 4. Plants that will release more oxygen and absorb pollutants in air were planted and placed in several places in the campus to control pollution in the campus as a part of green initiatives. 5. The food waste from the hostel mess is converted to organic manure by adding cowdung and other things given by the corporation. This is used as manure for the plants in our and our sister institutions. 6. Our college students are also maintaining a herbal garden at Sri Jayendra Matriculation Higher Secondary School, where we have a vermicompost pit to produce manure.
11	Improve research activities and patents	<ol style="list-style-type: none"> 1. Dr. S.Shanthi, Asst. Prof., Dept of Microbiology has published a patent on "A novel Eco friendly Organic Plant Bactericide formulation from less expensive substrates against plant pathogenic Bacterial strains and method for making such formulation" on 10.11.2017 which was received during 2018-19 for which she was honoured with a cash incentive of Rs.3000/- 2. 95% of research articles of the teachers of our college have been published in indexed high impact journals. 3. More number of research scholars have completed Ph.D compared to last year. 4. Dr.P.Lakshmi prabha has been recognized as a Reviewer for an international Journal. Already 4 teachers are reviewers. 5. Many present papers in International Conferences that are published in the proceedings.
12	Conduct Outreach with other GOs, NGOs and other organizations	20 programmes have been conducted with other organizations. 3 MoUs exist with 3 NGOs for extension activities.
13	Infrastructure Augmentation	2 buses, 1 van, 1 load van, 1 car, 40 Intel I7 PCs with headphones, Centralized Airconditioners for auditorium, computer lab, Multipurpose lab, Administrative office, IQAC room, floor tiles for auditorium and hostels, LCD projectors for classes with stands, internet connection, and screens.

S.No	Plan of Action	Achievements / Outcomes
14	Recognition for extension activities	<ul style="list-style-type: none"> • We received the BEST UNIT AWARD for NSS from the Bharathidasan University • We also received the Award for Outstanding Commitment and Exemplary services under the Swachh Survekshan scheme of the Swach Bharath Mission from Trichy Corporation.
15	Increase the number of linkages with industry	<ul style="list-style-type: none"> • Professional Membership with CII, ICTACT and CSI were renewed. • New linkages were forged with Kancheepuram Silk Handloom Weavers' Cooperative society. • Students were sent for industrial visit to 2 organizations, internship to 3 organizations (Kothari sugars, Dalmia Bharath Ltd., BSNL, GVN Hospital, FrontLine Hospital) • We conducted outreach under MoU with 2 organizations (SCOPE, SEVAI) • We gave orientation training to students under MoU with 2 organizations (TIDITTSSIA, IECD) • We sent staff to participate in an International Conference at Singapore and workshop at Bangalore under MoU with Primax Foundation. • We gave orientation to 6 staff members, orientation to 100 women on digital literacy and Placement training and recruitment for 42 students of various departments under MoU with ICTACT • We gave language training to staff with Lady Hawk, Coimbatore
16	Setting up of a new multipurpose lab	A new multipurpose lab with 40 Intel I7 PCs has been set up. The systems are connected in a LAN with backup power supply. It will be used to train students for language improvement, used for research activities and it is also planned to be used for research, conducting video conferences, viva voce and recording video lectures.
17	Green Initiatives	Solar Panels to generate 50 MW power per month has been installed. 39% of the lighting requirements are met with LED bulbs.
18	Surveillance upgradation	18 more IP based CCTV cameras have been installed in various strategic places for safety and security

S.No	Plan of Action	Achievements / Outcomes
19	Alumni Interaction to be improved	One Special Alumni meet honoring outstanding Alumni and Launching of a Chennai Chapter for Alumni were conducted 5 Departmentwise meets were arranged Alumni contribution rose to 2,14,200/- A corpus fund for giving scholarships was also created to the tune of Rs.1,00,000/-
20	Teacher quality to be improved	55 members were given sponsorship to attend conferences and workshops 6 training programmes were conducted for staff orientation 6 members cleared NET / SET, 7 members got their doctorates Professional code of ethics published for principal, teachers and non-teaching staff

Topic VI: Some more placement training programmes were organized.

S.No	Date	Programme Details	No. of Participants
1	03.01.2019	Career Opportunities	156
2	04.01.2019	Logical Reasoning	154
3	05.01.2019	Problems on Simple Interest & Compound Interest	156
4	06.01.2019	Aptitude Problem Solving Skills	153
5	07.01.2019	Self Management	154
6	08.01.2019	Personality Development -Motivational Skills	150
7	11.02.2019	Today's Job Market	300
8	12.02.2019	Ethics in the work place	300
9	13.02.2019	Analytical Reasoning	275

10	14.02.2019	Logical Reasoning	264
11	15.02.2019	Problems on Distance and Speed	243
12	16.02.2019	Importance of LSRW Skills	245

The Career Guidance and Placement Cell, Shrimati Indira Gandhi College and IDBI Federal in association with Ageas IDBI Federal Life Insurance Co., Ltd., conducted an **On-Campus Drive for Final Year MBA & M.Com Alumnae of MBA & M.Com (Batch : 2016 – 2018)** on 14.10.2018, and a **Placement Drive with TVS Groups – TVS Training & Services, Chennai** on 27.10.2018.

5 students from M.B.A were placed in City Union Bank, 17 students in IDBI Federal Life Insurance Company Ltd., 40 students were placed in Blue Ocean Personnel & Allied Services private Ltd, 13 students in Health & Glow Private Ltd, 18 students in TVS, 1 student in TCS, Chennai and 1 student in TCS-BPO, Chennai.

S.No	Date	Company Visited	On / Off Campus	No. of Students Participated	No. of Students selected
1	06.07.2018	City Union Bank	On-campus	26	05
2	14.10.2018	IDBI Federal Life Insurance Co Ltd	On-campus	97	17
3	25.10.2018	TamilNadu Skill Development Corporation & ICT Academy of TamilNadu- Blue Ocean Personnel & Allied Services private Ltd (Alumnae)	On-campus	39	39
4	25.10.2018	TamilNadu Skill Development Corporation & ICT Academy of TamilNadu- Health & Glow Private Ltd (Alumnae)	On-campus	39	13
5	27.10.2018	TVS GROUPS-TV S Training and services, Chennai (2015,2016,2017 & 2018 Passed out ITI, Diploma and Degree Holders)	On-campus	127	18
6	19.02.2019	TCS ,Chennai.	Off-campus	12	1
7	01.03.2019	TCS-BPO,Chennai.	Off-campus	7	1
Total				347	94

An MoU was signed with **Primax Foundation, Bangalore** for organization of National and International level seminars, conferences, training programmes, faculty development programmes and support for research publications in reputed journals on 21.12.2018.

Another MoU was signed with **ICT Academy** for placement training and subsequent placement of alumni. 48 students were trained for 40 hours and subsequently placed in companies in Chennai.

Resolution: More campus drives to be conducted and more students made to pass in competitive examinations.

Topic VII : IQAC Performance:

- An international seminar on “Corporate Governance: Issues and Challenges” was organized during June 2018.
- Under the guidance of the IQAC, the Department of Fashion Technology & Costume Designing conducted a Workshop on “**Development of Saree Design Using Adobe Photoshop**” on 01.08.2018 and subsequently took an **initiative step to create design for the handloom Weavers Co-operative Societies (under the control of Department of Handloom & Textiles) Chennai under “Industry-Institution-Interaction –Innovative Initiative Programme”** on 04.08.2018. A book of designs created by our students was handed over to the weavers for production.
- International Women’s Day was celebrated with great splendor. Several competitions, speeches and activities were conducted for the students and staff members to inspire them to progress in society.
- The IQAC arranged for conducting an “**IEEE Computer Society Awareness and ICT Quiz**” by Mr.H.R. Mohan, Past Chair, IEEE Computer Society, Madras Chapter on 26.09.2018.

- The “**Annual Alumnae Meet and Presentation of Outstanding Alumnus Awards**” was held on 29.09.2018
- A Faculty Development Programme on “**Entrepreneurial Education, Practice and Skill Transfer**” by Shri. Desti Kannaiah, Senior Lecturer, Business James Cook University, Singapore was held on 29.10.2018
- **Launching of the Chennai Chapter of Alumnae Association was held** at Muthulakshmi Party Hall, Adayar Anandha Bhavan, West Tambaram, Chennai on 01.12.2018.

Besides these departments were motivated to carry out lot of activities for students. All clubs and committees were monitored for their performance and staff members were motivated to publish articles in UGC journals, international conferences and books. Staff appraisal was conducted at several levels and staff were motivated to pursue research, and clear the NET exam. Research guides were motivated to tap funds for research and nurture research attitude among students. Internal quality audits were conducted and ICT based teaching was emphasized. NAAC key metrics were repeatedly discussed during meetings and a wholistic approach towards quality sustenance was emphasized. Soft skills training were given to students and staff through Language Lab sessions.

Resolution: As the college is about to apply for the next cycle of NAAC Accreditation, it was resolved that a systematic approach to the preparation of the NAAC SSR will be followed under the supervision of the IQAC.



Signature of the Chairperson